

Winlink Express using Telnet for NCS Log Report Tutorial

(Created on 05/08/20)

Click [here](#) 09/30/20 for updates.

Download Winlink Express [Here](#).

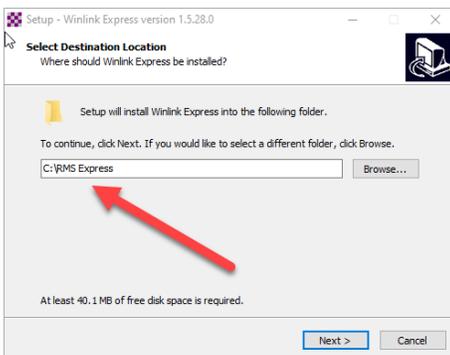
Once you have downloaded Winlink you need to unzip it.

Winlink_Express_install_1-5-28-0	5/8/2020 8:23 PM	Compressed (zipp...	22,264 KB
Winlink_Express_install_1-5-28-0	5/8/2020 8:29 PM	File folder	

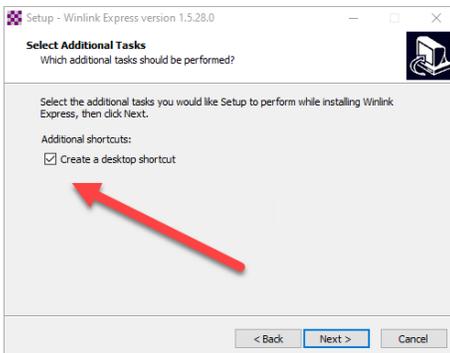
Go in to the "File folder" and double click the Application to install it.

Name	Date modified	Type	Size
Winlink_Express_install	4/29/2020 2:29 AM	Application	22,283 KB

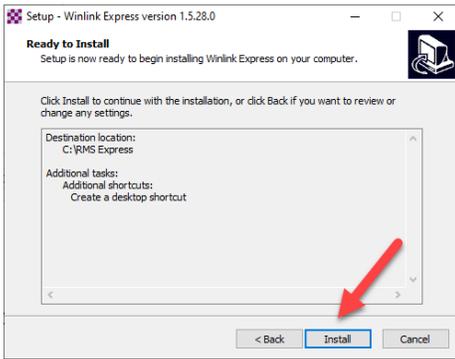
The default path is C:\RMS Express.



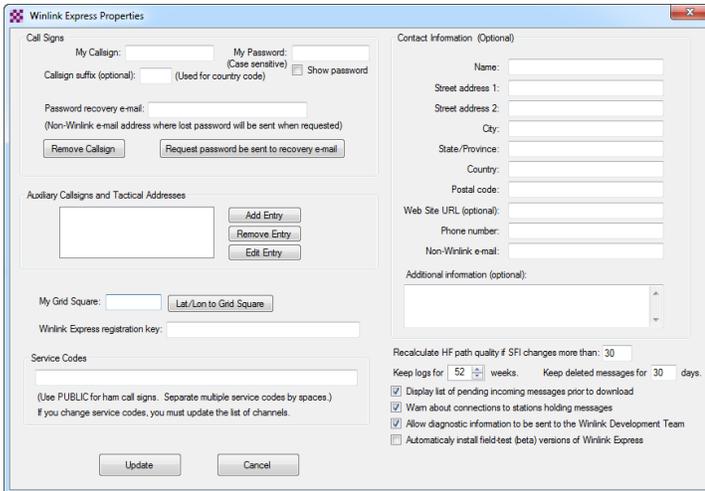
Next create a desktop short cut.



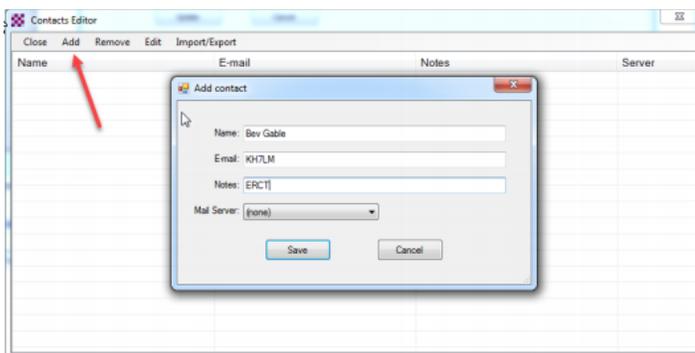
Click on the "Install" button.



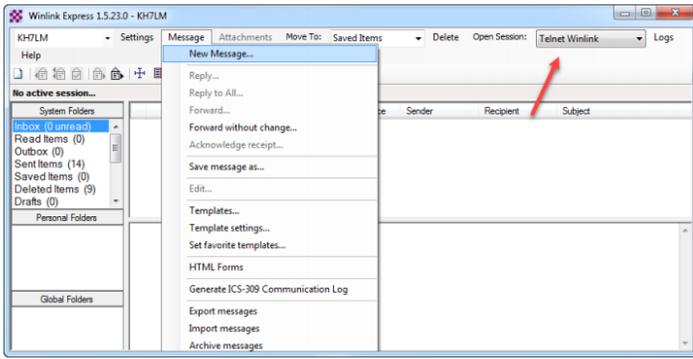
After installation, go in to “Settings” and “Winlink Express Setup” and fill out your information and click “Update”.



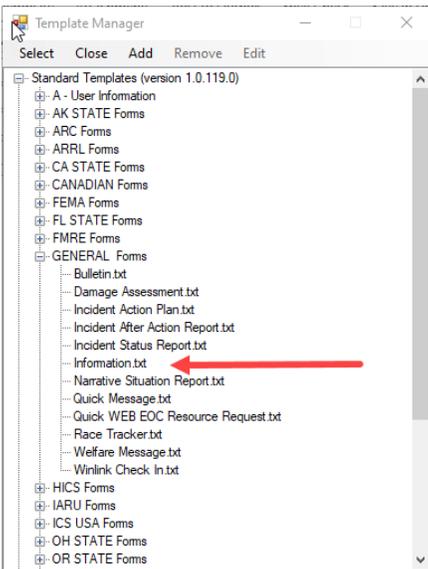
Click “Settings” select “Contacts” click “Add” then type “Name” then “Email” use their Callsign (i.e. KH7LM) if they are registered with Winlink or use a personal email address . You can add “Notes” and click “Save”.



Make sure “Open Session:” is set to “Telnet Winlink”.



Click on “Message” “New Message” “Select a Template” “Standard Templates” “General Forms” and double click on “Information.txt” (be sure to explore the many different types of forms available for emcomm, absolutely amazing).



A browser will pop open and you can fill it in just like an NCS Log.

INFORMATION FORM Ver 8.1
NCS Log Report

Setup [Click to add your agency or group](#)

Event or Use Name <input type="text" value="BIARC Tech Net 04/29/2020"/>	Form Creation Date/Time <input type="text" value="2020-4-29 21:34"/>
Description or Form Information <input type="text" value="Start 2000 - End 2134"/>	<input type="button" value="Load Information Form Data"/> Form Info

Create whatever Column Name you want for each category

#	CALLSIGN	STATUS	NOTES
1	WH6EPS	NCS	ANOTHER GREAT NET AS ALWAYS
2	WH6FYK		ROY WAS ABLE TO LOG THIS ON THE WEB ROSTER ON 40 METER SITE
3	WH6FZH		
4	WH6FLH	I/O	
5	KN6ZU		
6	KH7LM		
7	NH6ET		
8	WH6FQI		
9	WH6DVI		
10	WH6EMN		
11	KH7CN		
12			

Feel free to modify it to your preferences just **remember to log down** the Net Name, Date of Net, Start and End Times plus Callsigns.

Enter a new message

Close Select Template Attachments Post to Outbox Spell Check Save in Drafts

From: KH7LM Send as: Winlink Message Request read receipt Set De

To: KH6RDO;

Cc: WH6FQI

Subject: NCS Log Report Info Form - BIARC Tech Net

Attach: RMS_Express_Form_Information Viewer.xml;

Form Creation Date/Time: 2020-4-29 21:34

Event or Use Name:
BIARC Tech Net

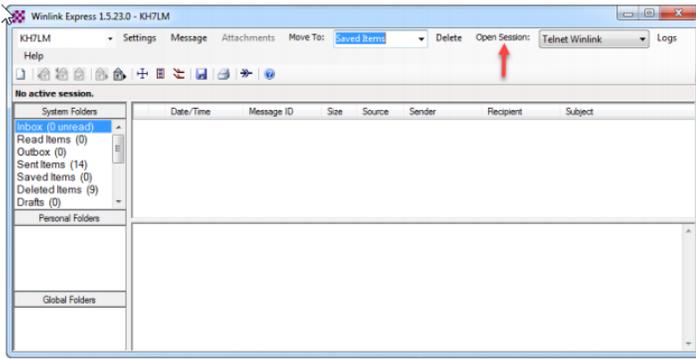
Description/Form Information:
Start 2000 - End 2134

LINE DESCRIPTIONS:
- CALLSIGN
- STATUS
- NOTES
(follows the above order)

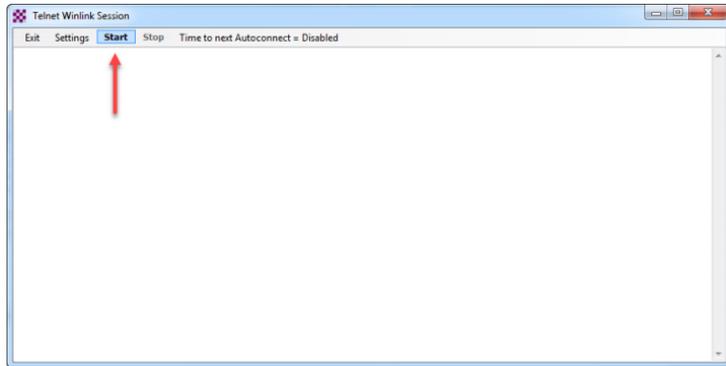
1.
WH6EPS
NCS
GREAT NET AS USUAL

2.
WH6FYK
ROY WAS ABLE TO LOG THIS ON THE WEB ROSTER ON 40 METER

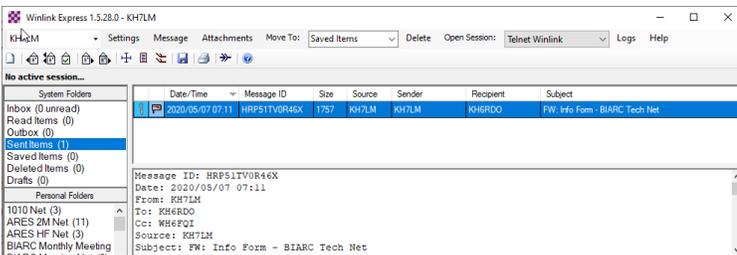
Once done filling in the form hit the "Submit" button and it will automatically copy and paste the information in to Winlink. If it did successfully, you can close the form browser window. Click "TO" and select "KH6RDO" and cc your "back-up Net Reporter Callsign" (if you have one) if not you can cc "KH7LM". Click "Post to Outbox".



Click "Open Session".



Then click "Start". Once it's done, close that window. You should see your message now in the "Sent Items" box. You can click the "Paper Clip" icon to view your sent message form anytime.



Congrats your message was sent out via Winlink Telnets!

*Please note - when there is an updated version for your custom templates, make sure you delete any prior versions before installing it.

Keep your custom templates in your "Callsign folder" or "Global Folder" to avoid it getting wiped out during an update. Everything in the "Standard Templates folder" will be removed and replaced with the latest updates

Please let me know if there are any errors or you need more clarification.

73 es aloha,
Bev
KH7LM